

CM/ECF Refund Requests
September 28, 2007

Pursuant to General Order 2006-15, the Clerk's office has adopted a procedure to refund erroneous or duplicate on-line filing fee payments.

1. Submit a written request for a refund. The request must include the case number, date of filing, the event that the party filed, the overpayment amount and the reason for the overpayment. Send the request to:

U.S. District Court
ATTN: CM/ECF Refund Request
Carl B. Stokes United States Court House
801 West Superior Avenue
Cleveland, Ohio 44113-1830

2. If approved, the Finance Administrator will issue an electronic refund through Pay.gov and send an e-mail notification of the refund to the requestor. If the request is not approved, The clerk's office will mail a letter of explanation to the requestor.